

HOSA Canada 2023-2024

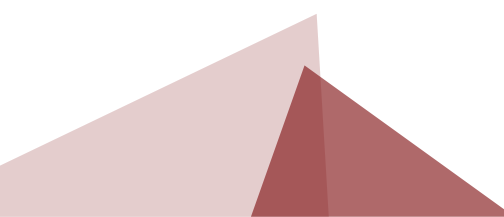


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Registration

The registration process for The Fall Leadership Conference (Virtual) and The Spring Leadership Conference (In-Person) has **changed** for the 2023-2024 school year.

Chapter registration will open on **September 5, 2023**, and individual registration will begin at a later date.

Chapter Registration:

Chapter registration is back! Chapters will **NOT** be using shop.hosacanada.org to register. In order to form a chapter, you need a minimum of five paying students and a teacher advisor.

Here is how you can register your chapter:

1. Complete the following form ([LINK](#)) and provide the details of the chapter president and teacher. Please ensure all fields are completed, as we will need to communicate with you throughout the year.
2. Once the form above is completed, you will be emailed a spreadsheet that will be used to register your members.
 - a. Follow the instructions on the "Instructions" sheet carefully, to ensure you register your members correctly.
 - b. To register for FLC: Please click the "submit" button on your spreadsheet by **November 10, 2023 at 11:59 pm**. Any changes made to the spreadsheet after this date, will not be accepted for FLC.
 - c. After FLC is over, you can make changes to the spreadsheet for SLC. To register for SLC: Please click the "submit" button on your spreadsheet by **March 29, 2024 at 11:59 pm**. Any changes made to the spreadsheet after this date, will not be accepted.
 - d. After you click submit, an invoice will be emailed to you within **two business days**.
3. Schools must ensure that we **receive** a cheque with the amount indicated on your invoice **by the above deadlines**. You can also send a clear, well-lit image of the front and back of the cheque on a level surface, if your students would like to receive their Google Classroom resources sooner.
4. If you registered a student for FLC, you do not need to pay for them again for SLC. However, if after FLC, you add new students, we must receive their payment by the SLC registration deadline.
5. Please make sure that students only provide a **Gmail**, so that we can send them their Google Classroom resources. This means that students **cannot** provide a school email or an email with a non-Gmail domain (ex. Yahoo, Hotmail, iCloud, etc.).

Individual Registration:

The 2023-2024 school year is the **LAST** year we will be allowing students to register individually. As such, it is highly encouraged that you begin to start forming a chapter at your school, to avoid not being able to participate in subsequent years. Individual registration will **NOT** be taking place on shop.hosacanada.org.

Individual registration will begin in Early-October. Registration instructions will be posted shortly.

Selecting a Competitive Event:

The competitive event you select is the event you will study and prepare for throughout the school year and compete in at our conferences. For a list of the competitive events offered by HOSA Canada, visit the [Event Guidelines page](#) of our website. Make sure to take a look at which events are offered only for high school students, and which are offered for post-secondary students.

You can **only** compete in a team event if you are a part of a **chapter**. If you are participating individually, you can only compete in an individual event.

If you select an event and you do not like it, you can change it prior to both conferences, as long as it is before the event change deadline.

The event change deadline for FLC is **November 10, 2023 at 11:59 pm**.

The event change deadline for SLC is **March 29, 2024 at 11:59 pm**.

For Chapters: To change your event, please send us an email at info@hosacanada.org. If you update the spreadsheet but do not notify us, the change will not be accepted, and you will not be sent your new Google Classroom resources.

For Individuals: TBA

For Post-Secondary Students: You can only compete in one of the following listed events:

1. Medical Terminology
2. Pathophysiology
3. HOSA Bowl
4. Forensic Science
5. Biomedical Debate
6. Public Health
7. Sports Medicine
8. Clinical Laboratory Science
9. Pharmacy Science
10. Dental Science
11. Medical Math
12. Emergency Medical Technician
13. Clinical Nursing
14. Veterinary Science
15. Research Poster

If you select an event that is not included in list, and do not change it prior to the event change deadline, we will automatically enrol you in one of the listed events.

Team Events:

Only students a part of chapter can compete in team events. You must indicate the correct number of teammates, in order to compete in the team event. You can find the teammate number requirements in your [event guidelines](#). All teammates must also be registered on the spreadsheet and be from the same school.

If you do not have the correct number of teammates, you will have to compete in an individual event.

Teammate information must be finalized by **November 10, 2023 at 11:59 pm** for FLC, and **March 29, 2024 at 11:59 pm** for SLC.

If you change teammates after your chapter registration spreadsheet has already been submitted, your chapter president/teacher must send us an email so we can make note of the changes and correct it on the spreadsheet.

Registration Fees:

For Chapters:

1. **Membership Fee (\$50):** The membership provides you with access to a study account, international membership (<http://hosa.org/node/26>), and Canadian membership.
2. **Event's Fee (\$70):** The events fee allows you to attend both FLC and SLC, as well as the many workshops and seminars that take place throughout the year.
3. Both fees must be paid **(\$120)** if you want to attend FLC, SLC, and our workshops/seminars.

For Individuals:

1. **Membership Fee (\$50):** The membership provides you with access to a study account, international membership (<http://hosa.org/node/26>), and Canadian membership.
2. **Event's Fee (\$70):** The events fee allows you to attend both FLC and SLC, as well as the many workshops and seminars that take place throughout the year.
3. **Administrative Fee (\$10):** This fee is to reflect the added difficulty in processing individual registrations, especially when registering unofficial individual students at SLC and ILC.
4. All fees must be paid **(\$130)** if you want to attend FLC, SLC, and our workshops/seminars.

Refunds:

HOSA Canada offers full refunds for the membership and event's fee, as long as you submit a request prior to the refund deadlines.

If you paid prior to the FLC registration deadline (**November 10, 2023, at 11:59 pm**), you **CANNOT** request a refund **AFTER** this date.

If you paid **after November 10, 2023 at 11:59 pm**, you have until **March 29, 2024 at 11:59 pm** to request a refund.

To request a refund:

1. **For Chapters:** If you have already submitted your chapter registration spreadsheet, the chapter president/advisor must send us an email to ask for a refund for a student, as long as you meet the deadlines above. They must also ensure they remove you from the chapter spreadsheet.
2. **For Individuals:** Please send us an email at info@hosacanada.org to request a refund, as long as you meet the deadlines above.

Access your Google Classroom Resources

HOSA Canada will continue to use Google Classroom for this school year. An invite link will be sent to you within 7 business days of when we receive your school's payment or your individual registration.

As we are using Google Classroom, only students that provide a Gmail address can be added, please ensure you provide us with a **Gmail**.

The Google Classroom resources include slideshows with the content that we have been informed you will be tested on. They also include practice quizzes, skill videos, and most important your event guidelines that inform you how your event will run at the conferences.

How to open your Google Classroom invite: Log out of all Gmail accounts, login with the Gmail you provided us, and open the invite.

What to do if it has been more than 7 business days and you have not received your invite: First check your spam folder, and if you still do not see it, go to Google Classroom and sign in with the personal Gmail you registered with, at the top click on "menu", scroll down and go to settings, turn on "Receive email notifications", send us an email at info@hosacanada.org asking for the Google Classroom invite to be resent to you (provide your name, email, school, and event).

If you change your event, you must follow the instructions on page 3, **and** send us an email at info@hosacanada.org asking for new resources to be sent (provide your name, email, school, and event).

The Fall Leadership Conference (FLC)

The 2023 Fall Leadership Conference will be held via an online testing platform. FLC will be taking place from **November 20, 2023 – November 27, 2023**. The submission deadline for events that have one will be **November 12, 2023, at 11:59 pm**.

FLC is an opportunity for you to showcase your preparation and see where you rank amongst your peers. It is not a qualifier conference, if you choose to not compete, you can still compete at SLC, however the event's fee will remain the same.

The FLC registration/event change/teammate information deadline is **November 10 at 11:59 PM**. Late registrations or event changes will not be accepted. You must have the correct number of registered and paid teammates to compete in a team event. Students who do not register with the sufficient number of teammates will be switched to an individual event.

The Spring Leadership Conference (SLC)

The Spring Leadership Conference is our highlight conference, where students compete for a place at the International Leadership conference.

SLC 2022 will be taking place in-person on **May 9 and 10** at the Metropolitan Convention Centre in Toronto.

Workshops and seminars will be taking place on both days.

The submission deadline for events that have a submission will be **April 24, 2024 at 11:59 pm**. Late submissions will not be accepted.

The SLC registration/event change/teammate information deadline is **March 29, 2024 at 11:59 PM**. Late registrations or event changes will not be accepted. You must have the correct number of **registered and paid teammates** to compete in a team event. Students who do not register with the sufficient number of teammates will be switched to an individual event.

Alternate SLC Date for IB Students

Similar to last year, the conference dates for SLC 2024 were the only ones available to us for the conference venue. A separate event will be held to accommodate IB students who may have an exam conflict on May 9 and/or 10. The event will take place mid-April of 2024 in downtown Toronto. We thank you for your understanding.

Workshops

Health Professional Series

The Health Professional Series that will be running throughout the year, starting in late September. These workshops will be highlighting various disciplines within the healthcare field and will be held on a bi-weekly basis. The workshops are independent of the competitions, and you are not required to attend them.

- Examples of workshops include Paths to Medicine, Dentistry, Veterinary Science, Nursing, and more!

These workshops will be held online via Zoom.

The first health professional series workshop will be open to all students, even those who have not yet paid the event's fee. After that only HOSA Canada members who have paid the membership and events fee will be accommodated.

For a complete schedule and list of available workshops, please visit our [website](#). The schedule will be updated by late September.

How to Register for a Workshop:

Workshop registration will **NOT** be taking place on shop.hosacanada.org this year.

To register for workshops/seminars: **TBA**

HOSA Canada Leadership Certificate Program:

The HOSA Canada Leadership Certificate Program gives students the opportunity to develop leadership skills while gaining a deeper insight into the healthcare industry and beyond. The workshops and seminars will include a variety of hosts from the medical industry and experts in their respective fields. By completing the requirements displayed below, you will receive a certificate of leadership from HOSA Canada. Each colour corresponds to the number of workshops and seminars you attend.

- Bronze: 1 seminar + 5 workshops
- Navy: 2 seminars + 8 workshops
- Maroon: 4 seminars + 10 workshops

Upcoming workshops/seminars will be posted on our [Instagram](#) and sent out via newsletter.

If you wish to participate in the HOSA Canada Leadership Certificate Program, please make note of the following:

1. Sign up for the Leadership Certificate Program with the same full name and email address that you use to register for HOSA Canada
2. Join seminars/workshops on Zoom with the same full name and email address as above.
3. The first seminar will be available to all students regardless of registration status and will not count towards the Leadership Certificate Program. All subsequent seminars will only be available to students who paid the membership and conference fee.
4. Workshops and seminars that count towards the Leadership Certificate Program will be indicated in the session description.
5. Only workshops and seminars that occur after you register will count towards your progress.
 - a. For example, if you attend a seminar on September 13 and you register on September 15, the September 13 seminar will not count towards your progress.

Please fill out this [form](#) if you are interested in registering for the HOSA Canada Leadership Certificate Program.

Important Dates

Registration Opens: September 5, 2023

Fall Leadership Conference (FLC):

1. **Payment/Event Change/Teammate Change/Refund Deadline:** November 10, 2023 at 11:59 pm
2. **Submission Deadline** (For events that have a submission – indicated in your event guidelines): November 12, 2023 at 11:59 PM
3. **FLC Dates:** November 20, 2023 to November 27, 2023

Spring Leadership Conference (SLC):

1. **Payment/Event Change/Teammate Change/Refund Deadline (if you paid after November 10):** March 29, 2024 at 11:59 pm
2. **Submission Deadline** (For events that have a submission – indicated in your event guidelines): March 29, 2024 at 11:59 PM
3. **SLC Dates:** May 9 and May 10

How to Contact Us

- Visit our website (hosacanada.org)
- Follow our Instagram page for updates and reminders!
- Send us an email at info@hosacanada.org
- We will also be sending out important newsletters to all registered students. **Please make sure to not unsubscribe, or else you will miss important information/deadlines about our events.**
- If you have any exciting initiatives/activities your HOSA chapter is taking on, send us a message on our Instagram so we can share it with other HOSA Canada members through our newsletter.